



## ALBERTA WATER POLO ASSOCIATION

### NEW CLUB FUNDING 2007-2008 GUIDELINES

The following are some general guidelines to assist you in completing the funding application.

- Only Registered clubs with member fees paid in full may apply
- Member clubs must provide AWWPA with registered bylaws and proof of registration with the Societies Act of Alberta.
- New member clubs must prescribe to the On-Line Registration System.
- Maximum disbursements of \$1000 per new club.
- Projects must address the challenges specific to **new water polo clubs within Alberta**. This includes:
  - Pool costs
  - equipment purchase
  - coaching assistance
  - officiating assistance
  - event hosting – except provincial league, provincial championships, national club championship finals
- **Items Not to be Funded**
  - Capital building projects.
  - Uniforms and similar club apparel.
  - Items of a personal nature for club members (example: footwear, jackets, etc.).
  - Tournament registration fees
  - Shortfalls on operating budgets.
  - Debt reduction.

### ***HOW TO COMPLETE YOUR APPLICATION***

Application deadline July 15<sup>th</sup>. Applicants will learn of the funding decision no later than 15 days after the application deadline unless otherwise informed.

With your completed Application Form, include a covering letter outlining the following:

1. An explanation of the project in as much detail as possible stating the expected start and completion date. If the project is multi-faceted, then clearly illustrate what portion of the project you require financial assistance for. Provide a detailed budget for the entire project.
2. Demonstration of self-help and outside support.
  - list other available funds (group money, volunteer labor, donated materials or services)
  - justify why your group needs money, explain why you are asking for the amount you are

Should you require assistance as you complete the application form, please contact:

Derek Hann, Executive Director  
Alberta Water Polo Association  
2225 Macleod Trail South,  
Calgary, AB T2G 5B6  
(403) 475-6747

## **Application for: AWWA New Club Funding**

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**(Please print or type all responses)**

Club applying: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Bus. Telephone: \_\_\_\_\_

Res. Telephone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_

(cheque will be forwarded to above address unless otherwise indicated)

Please answer the following questions in the space provided (more detailed information **must** be included in a covering letter.)

1. How will this funding enhance water polo in your club?
  
2. Outline a description of the special needs required by the club that warrant funding from AWWA.
  
3. Indicate the number of participants that will benefit from this funding?

### **Budget Information** (please indicate total budget) for **Club Funding**

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Funding Categories (Identify specific items)	Total Cost of Project	Funding From Other Sources		Requested Funding from AWWA
		Source	Amount	
<b>Total</b>				

## Declaration

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Financial Contact (the person responsible for finances on the proposed project must complete the following declaration).

I, \_\_\_\_\_  
(NAME) (OFFICIAL POSITION)

\_\_\_\_\_  
(PHONE - BUSINESS/HOME) do  
solemnly declare to take full responsibility for receiving and disbursing all monies received from AWPA, in response to the application, of which this statement forms a part.

Declared at \_\_\_\_\_, Alberta

This (day/month/year) \_\_\_\_\_

Signed: \_\_\_\_\_

Witnessed: \_\_\_\_\_

**PLEASE RETURN TO:** Alberta Water Polo Association  
2225 Macleod Trail SE, Box 54  
Calgary, AB T2G 5B6  
Fax: (403) 475-6748